

## **RENTAL POLICIES IN BRIEF**

(Additional policies can be found in rental lease)

- Unit rental is on a month-to-month basis. Please call our office at 715-723-6595 to inquire about bulk storage lease terms.
- The amount due when signing a unit rental lease is a pro-rated rent amount for the current month (or the full rent if signed on the 1<sup>st</sup> of the month), plus the next month's rent, none of which is refundable. Please call our office at 715-723-6595 to inquire about bulk storage rent payments.
- Rent is due on the 1<sup>st</sup> day of each month.
- Tenants are encouraged to enroll in the "auto-pay" program at the time of rental. Never worry, never be late! Tenant may also pay in person, mail a check or money order or make a payment through our website using VISA, MasterCard or Discover.
- Tenant is responsible for providing the rental office with written notice of a change to their mailing address, phone numbers and email address.
- A 15 day written notice from the tenant is required before vacating the unit. A Vacancy Notice form is available on our website. Look for the yellow button titled "View Vacancy Notice" on the Storage Unit Layout pages for Site 1 and Site 2.
- Tenants are not allowed to hold sales at their unit or anywhere on the property.
- Upon vacating a unit, tenant is to remove everything from the unit and sweep unit out.

## **PROHIBITED USES**

- Alterations to the unit of any kind (ie: nails, hooks, shelving, etc.)
- Lodging, sleeping, loitering
- Thrift sales or sales of any kind
- Illegal use of any kind
- Operating a business from unit
- Performing work (ie: hobby work, automotive or equipment repair, etc.)
- Smoking and alcohol use
- Uses deemed by landlord to be inappropriate or disruptive to other tenants

## **PROHIBITED ITEMS**

- Alcohol, drugs or drug paraphernalia
- Firearms or ammunition
- Explosives, highly flammable or hazardous materials of any kind
- Food items of any kind
- Living things
- Any items that negatively affect other tenants rental experience
- Items with the potential of producing strong odors